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Chief, Personnel Division (Covert)

13 February 1952

Deputy Personnel Director

Progress Report - Personnel Program

- 1. Your attention is called to Paragraph <u>h</u>. <u>f</u>. of the Personnel Progress Report for January 1952. It is requested that you initiate immediately the weekly system for checking requisitions outlined therein.
- 2. It is also requested that your report for inclusion in the monthly Progress Report be forwarded to the Personnel Studies and Procedures Staff by the 26th rather than the 28th for the month of February only.

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